

CMS NEWS

INSIDE THIS ISSUE:

<i>"I didn't know I could do that..."</i>	2
<i>Finance 3.00 Update</i>	3
<i>End of Year Checklists</i>	3
<i>Statement Solutions</i>	3
<i>Meet Bill Pressprich</i>	4

ParishSoft and TSL will together:

- Offer high quality software solutions for Churches and Non-Profit Organizations
- Offer innovative Web Solutions to our clients
- Offer the industry's best technical support

THE SOFTWARE LIBRARY HAS JOINED THE PARISHSOFT FAMILY

We are delighted to announce that The Software Library and ParishSOFT have combined forces. The Software Library will continue to offer the quality software and support to which you are accustomed, and provide new services which will help you communicate with your staff and community and further ease your administrative tasks.

You may not be familiar with ParishSOFT. Founded in 1998, ParishSOFT supplies software and Web services to Catholic parishes and dioceses. ParishSOFT also owns and maintains ParishesOnline.com, the online US directory of Catholic parishes. In addition, ParishSOFT has a comprehensive set of Enterprise Information Management Solutions for use at central administrative sites (Synod, Conference, Presbytery, District, Region). These solutions make it possible to transmit and share data between churches and the central administrative sites.

We will be making ParishSOFT



The Software Library has joined forces with ParishSOFT .

Web Solutions available to clients with a current CMS support agreement, including an online calendar, facility scheduler, announcements and bulletins, offsite data backup, e-mail accounts, and more.

ParishSOFT pioneered TeleTraining for churches and we look forward to introduce the CMS training classes in this popular and affordable format. Imagine you and your staff getting training without having to leave your office!

Together, we plan to further The

Software Library's outstanding record of service to the Church Industry, to ease administration, improve communication, and allow more time for ministry. We deeply appreciate the loyalty and support we receive daily from our customers and look forward to working with you in the days and years to come on these exciting new developments.

We will update you on these developments as they unfold, and welcome your input.

WEB SOLUTIONS OFFERED TO TSL CLIENTS

ParishSoft has been an industry leader in Web Solutions for their clients.

Together with ParishSoft, The Software Library is making Web Solutions available to CMS Clients.

The Web Solutions are included as another benefit of

CMS Support Services.

- Facility Scheduler -
- Liturgical/Service Scheduler
- Church Calendar
- On Line Bulletins & Announcements

- Free E-mail Accounts for your staff
- Church Forms
- Church Forums

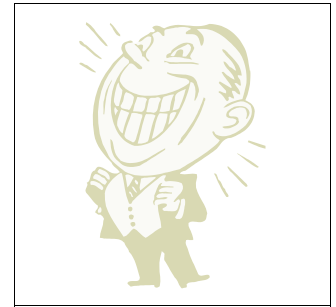
To see it all in action, visit www.parishesonline.com and at Goto Organization ID: type 19511 for a demo.

“I DIDN’T KNOW I COULD DO THAT.”

TSL Holiday Schedule

- Closed Christmas Eve, December 24, 2003
- Closed Christmas Day, December 25, 2003
- Closed New Years Day, January 1, 2004

- In Finance, you can **print a single check** for the bill you are viewing.
- In Payroll, use the Create Bonus Pay button to **create a bonus payroll**.
- In Membership, you can **get driving directions** from the church to any member’s home, or map an address. From the Household/Person screen, click Online | Yahoo! Driving Directions.
- In Membership, **create a disk specifically for Olan Mills or Lifetouch**. Click Process | Merge/Export File | New Report | give it a name and click OK | Click the down arrow at File Type and Choose Directory—Olan Mills or Directory-Lifetouch | Click into Member Status and remove non-members | insert a disk in your drive and click Output File.
- In Membership, you can **E-mail groups of people** under Labels. From any set of labels, click the E-Mail/Mailing button instead of Print and follow the wizard!
- In Contribution, you can **enter stock transactions**. Just change the Type from C (Check) to S (Stock). Pop the value of the stock in the Total Contribution field, leave the Value of the Goods field blank, type in the description of the stock in Description.
- In Contribution, **print a single contributor statement** for the person you are viewing. From the Summary Screen, click the Statement button in the upper right side of the screen.
- In CMS for Windows, you can **copy any List/Checklist to Labels or Merge/Export file**. From the Select/Create List/Checklist screen, single left click the report you want to copy, then click the Copy Report button at the bottom of the screen. Give it a new name and choose either Labels or Merge/Export File and click OK.
- Any report you can print to screen, you can **export as a Word Document or Excel Spreadsheet**. From the Print-to-Screen screen, click the Export icon (envelope with the red arrow) and click the down arrow at Format and choose in what application you want to open the report, set the Destination to Disk



Any report you can print to screen, can be exported into Excel or Word!

- File and click OK. Choose a file name and where you’d like to save it and click Save. Now you can open and edit that report in the application you desire!
- Any report you can print to screen can be **e-mailed to anyone**. From the Print-to-Screen screen, click the Export icon (envelope with the red arrow) and click the down arrow at Format and choose in what application you want to open the report, change the Destination from Disk File to MAPI and click OK. A new mail message box will display, where you can type the recipient’s e-mail address and a message, then just click Send!

FUND ACCOUNTING UPDATE 3.00

The new Fund Accounting update version 3.00 has just shipped.

- All windows have been reformatted to use 800x600 pixel resolution.
- Graphic themes, angels, church, people, and classic CMS have been added.
- Functional buttons for the most commonly used functions have been added to the Finance and Payroll Main Menus.

CMS Finance and Payables 3.00 Changes

Data Entry

- An optional maximum "normal" check number has been added.

Processing

- A new Contribution Transfer process has been added to import data (deposits) from ParishSOFT's Offering & Tuition System to CMS Fund Accounting.

Reporting

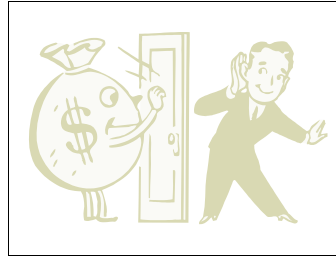
- The Check Register will not include voided checks in totals on the report.
- The Statement of Activities and Statement of Financial Position has been made easier to read.

CMS Pay-Aide 3.00 Changes

Data Entry

- Pay Item Shortcut Numbers are now on the main Timecard Window.
- On the Employees window, required entry fields are

indicated by a red field name.



The new Fund Accounting Update 3.00 has just been shipped!

Processing

- The Payroll Posting was changed to correctly remove current payroll check information that was not transferred to the Finance System.
- The Direct Deposit ACH preparation in Paychecks was changed when the option to include a debit to your bank account is selected.

Reporting

- Numerous reporting changes for 2003 W-2 printing.
- The Magnetic Media W-2 menu option has been renamed to W-2 File to Upload.
- An option was added to the W-2 File to Upload file output to include state

"Graphic themes, angels, church, people and classic CMS, have been added..."

END OF YEAR CHECKLISTS

You can print customized End of Year Checklists from your CMS Membership, Contribution, Attendance, Fund Accounting and Payroll Systems!

To prepare for your End of Year process, go to each system and click Reports | End of Year Checklist and print the checklist. Then simply follow the steps on the check-

list. Print the reports, backup, and archive the data, and complete the processes as outlined.

CONTRIBUTOR STATEMENT SOLUTIONS

How would you like to save yourself hours of work this year?

Check out the Self Sealing Mailer Statements from The Software Library.

With these ingenious, little wonders you can print your contributor's statement, postage and all, then just fold them and mail them!

No more stuffing envelopes, no more licking envelopes, no

more running your envelopes through the postage machine or handling those sticky stamps!

With the Self Sealing Mailers, you

Print them!

Fold them!

Mail them!

You're done!



Print them! Fold them! Mail them! You're done!

The Self Sealing Mailer Forms (see the enclosed sample) are

just \$240.00 per case of 2000, or \$70.00 for a carton of 500, there are discounts for Annual Support Clients and quantity orders.

Call (800) 247-8044 to place your order.

"How would you like to save yourself hours of work this year?"



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MEET DAVID ROSENBERG, FOUNDER AND BILL PRESSPRICH, CEO OF PARISHSOFT/TSL

Bill Pressprich, President and CEO, joined ParishSOFT in January 2002.

Mr. Pressprich brought many years of executive experience with software companies, most recently with Creative Solutions, a provider of high quality software and services to the public accounting industry. While there, he helped grow the company from fewer than 10,000 customers to over 50,000.

The ParishSOFT business was founded by David Rosenberg in

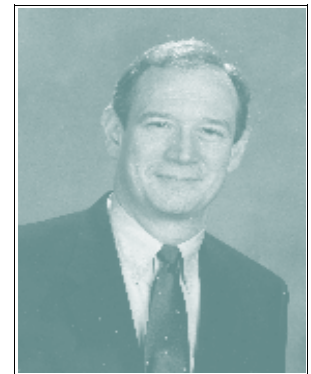


David Rosenberg,
Founder of ParishSOFT

1998. David is an accomplished technologist, catechist, music minister, and Deacon candidate. David developed his vision for ParishSOFT products based on his extensive experience with sophisticated information systems in the medical field as well as his service to the Church.

Together, Bill and David have developed the marketing for ParishSOFT and built up our sales and service teams. Today, ParishSOFT and TSL have a staff of 33 with hundreds of years' collective experience in technology businesses and service to the Church.

Our mission is to serve churches, schools, and central administration sites by providing management solutions to help organize, communicate, and collaborate. We do this by listening, using relevant technology, and seeking to earn the trust of the



Bill Pressprich, President and CEO of
ParishSOFT and The Software Library

organizations we serve by acting with fairness, integrity, and with a view toward establishing relationships for the long term.

Bill is active with the Church, including chairing his parish's finance council. He and his wife, Cindy, have been a presenting team couple for Marriage Encounter for the past nine years.